



## Full Governing Body

**17<sup>th</sup> October 2018 - 5pm Meeting Room A, Mill Water School**

	Item	Led by	Time	Comment	Papers/Notes
	Welcome, declarations of interest and apologies.	MC	1 minute	Apologies received so far:	NA
<b>I</b>	Questions on Headteacher Report, including an update on new starters.	SP	30 minutes		Email Report
<b>I</b>	Pupil Premium, Y7 Catch-up & Sports Spending Report.	MT	15 minutes		Email Report
<b>D</b>	Term Dates and training days.	CA	5 minutes		Email Dates
<b>I</b>	Progress on SDP.	MC	5 minutes		
<b>I</b>	Questions on Safeguarding Report.	JC	20 minutes		Email Report
<b>I</b>	Questions on PHSE Report.	CA	20 minutes		Email Report
<b>A</b>	Governance Development – Governor Visits, Governor Training, Governor Action Plan.	BP	5 minutes		Email Training Dates
<b>I</b>	Chairs Update.	MC	5 minutes		
<b>A</b>	Agree and sign minutes from previous meeting.	MC	2 minutes		Paper copy of minutes
<b>A</b>	<p>Actions from the previous meeting:</p> <ul style="list-style-type: none"> <li>TP will talk to IT Technician on his next H&amp;S visit about Inventory System and storage of data.</li> <li>AC to discuss with SP for new vicar to visit school.</li> <li>KP to give evidence in visit notes on SDP to Clerk</li> <li>TP will check to see that Lock Down plan is fit for purpose.</li> <li>KP will forward SC's report on parent communication to Clerk to distribute to all Governors</li> <li>Clerk to send letter of thanks to H&amp;S team for audit</li> <li>Clerk to resend JC's last Safeguarding Report to all governors.</li> <li>Clerk to email out the KSIE document. Governors to sign at next meeting to record they have read.</li> <li>Clerk to put information for public attending FGB meetings on website.</li> <li>EYFS/6<sup>th</sup> Form and Middle School Lead Governors tasked with bringing protocol for Governor Visits to next meeting.</li> </ul>	MC	2 minutes		
<b>I</b>	Governor Reflection.	All	5 minutes		
	Part 2				