



## Full Governing Body 15<sup>th</sup> May 2019 - 5pm Meeting Room A, Mill Water School

	Item	Led by	Time	Comment	Papers/Notes
	Welcome, declaration of interest and apologies.	Chair	1 minute	Apologies received so far:	NA
<b>A</b>	Questions on budget monitor with Business Manager. <ul style="list-style-type: none"> <li>Preparation for Financial Audit.</li> </ul>	MCaI	20 minutes		Budget Monitor from GE.
<b>I</b>	Questions on Headteacher Report. <ul style="list-style-type: none"> <li>Pupil Numbers and Staffing Structures</li> </ul>	SP	30 minutes		Email out HT Report.
<b>I</b>	School Expansion	MC	15 minutes		
<b>I</b>	SDP Update.	SP	15 minutes		
<b>A</b>	Governor Action Plan.	AG	5 minutes	Sent to all for review 4.5.19	
<b>A</b>	Governor Visits and Training. <ul style="list-style-type: none"> <li>Verbal Visit Report – JS</li> <li>Verbal Visit Report – AC</li> <li>Training booked - H&amp;S, New Governor, SWALLS</li> </ul>	BP JS, AC	5 minutes		
<b>I</b>	Chairs Update <ul style="list-style-type: none"> <li>Land lease issues.</li> </ul>	MC	10 minutes		
<b>D</b>	Agree and sign minutes from previous meeting.	MC	2 minutes		Paper copy of minutes
<b>A</b>	Actions from the previous meeting: <ul style="list-style-type: none"> <li>JC and AC to meet with staff to find out concerns about mental health. Session as part of training day on 23.4.19.</li> <li>Clerk to send out copy of training schedule (23.4.19 Inset Day) before Easter Holiday.</li> <li>MC to contact Devon County about land lease issues before next meeting.</li> <li>Clerk to circulate Governor Action Plan framework before Easter Holidays.</li> <li>Clerk to book three places at SWALLS Conference.</li> <li>Clerk to notify Sentient Trust of new Governor appointment.</li> </ul>	MC	2 minutes		
<b>I</b>	Governor Reflection.	All	5 minutes		
	Part 2				