



Mill Water School

admin@millwater.devon.sch.uk | www.millwater.devon.sch.uk | 01395 568890

Lead Governor – Safeguarding

Agreed at the meeting of the FGB on: 26.09.2018

Date of Next Review: September 2019

Name of Governor Leads: Julie Cornwell

Terms of Reference

Plus any other activities as determined by the FGB.

To work alongside the Designated Safeguarding Lead (DSL) ensuring that all statutory requirements are met. To monitor and evaluate the schools application of the Safeguarding Policies. Make recommendations for improvements to the FGB.

To monitor and evaluate the Safeguarding training arrangements in respect of all staff. Ensure that the Keeping Children Safe in Education document has been seen by all staff and that the DSL and school leaders have had appropriate child protection training. That induction training is adequately delivered for all new staff.

To monitor and evaluate the schools procedures for dealing with allegations of abuse made against members of staff, including allegations made against the Headteacher, and allegations against other children. To ensure proper records are kept and full use made of the CPOMS system.

To ensure the continued knowledge and understanding of Governors in respect of all aspects of Safeguarding by making a presentation to the FGB meeting.

To monitor and evaluate the schools safer recruitment procedures, including the application of DBS checks and the Single Central Record.

To scrutinise arrangements for teaching pupils about safeguarding issues and online safety, including talking to the pupils themselves. Ensuring the school's effective application of the online safety policy. Support the school in encouraging parents and the wider community to become engaged in online safety activities.

Ensure the school meets its statutory duties in respect of the annual safeguarding audit. Make an action plan with DSL to ensure that any weakness identified is rectified without delay, monitor and evaluate the plan.

To ensure that the school is carrying out its duties on record keeping and disclosure of information in line with GDPR regulations. Ensure that the Data Protection Officer (DPO) is in place and acting effectively, recording and reporting on internal compliance and Data Protection Impact Assessments.

Scrutinise transition arrangements with other schools and further/higher education establishments.

To ensure the needs of looked after children are met and effective educational reviews are undertaken in line with relevant policy. Report and make recommendations to the FGB annually.

To ensure that the school meets statutory requirements relating to equality legislation and SEND provision.

To monitor pupil attendance, pupil discipline and behaviour.

To ensure school has robust arrangements in place to support children with medical conditions.

To monitor and evaluate the Education, Health and Care Plan (EHCP) review process. To ensure that the EHCP reviews are completed on time and the educational part of the review contain relevant information.